



City Council Agenda Report
January 21, 2025

TO: Honorable City Council

FROM: Jesus M. Gomez, City Manager

BY: Richard Newton, Interim Public Safety Director
Jazmine Salas, Management Analyst

SUBJECT: AGREEMENT AMENDMENT FOR ELECTRICAL WORK

Background:

As part of the ongoing upgrades to the Emergency Operations Center (EOC), electrical system improvements were necessary to ensure optimal functionality and compliance with current standards. The City initiated a Request for Quotation (RFQ) process for the required electrical work.

A local electrician was selected through the RFQ process to carry out the electrical upgrades, with the understanding that the work would meet the City's needs and standards for safety and efficiency.

The initial scope of electrical upgrades has been completed in full. The work was carried out as per the specifications outlined in the RFQ, and it was completed to the satisfaction of the City's relevant staff.

During the completion of the proposed electrical upgrades, it was determined that additional electrical work would be necessary to fully optimize the EOC's electrical system. This additional work includes the following:

- Installation of tele-power pole electrical drop from ceiling
- Installation of 120V standard receptacle

The total cost of the additional electrical work will bring the overall project cost \$340 above the City Manager's signing authority. However, it is important to note that the additional work will not cause any fiscal impact on the City's budget.

The required funds for this additional work will be covered through the American Rescue Plan Act funds that were predesignated specifically for EOC upgrades. These funds have been allocated for such purposes, and their use will ensure that the project remains fully funded without any additional burden on the City's general budget.

Fiscal Impact:

N/A

Citizens Advised:

N/A

Strategic Plan 2023 Implementation:

N/A

Recommended Action:

Staff recommends City Council approve an amendment to the agreement with HC Electric for electrical work in the amount of \$4,000; and authorize the City Manager to execute the amendment, on behalf of the City, in a form approved by the City Attorney.

Attachments:

N/A