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City Council Agenda Report  
November 19, 2024

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**TO:** Honorable City Council

**FROM:** Jesus M. Gomez, City Manager

**BY:** Glen W.C. Kau, P.E., Director of Public Services/City Engineer  
Mario Mera, Engineering Division Manager  
Run Chen, Principal Civil Engineer  
Andrew Del Carpio, Assistant Engineer

**SUBJECT: PROJECT NO. 7232 - CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES AMENDMENT NO. 1 - ENGINEERS REPORT 24-15**

**Background:**

On July 5, 2024, City Council awarded a contract to Transtech Engineers, Inc. in the amount of \$159,235 for Construction Management (CM) and Inspection services (CI) for Project No. 7232, Traffic Signal Improvements on Alondra Boulevard between the Home Depot Signal and Shoemaker Avenue. The CM and CI services include management and inspections of upgrades to traffic signal hardware, installations of new pedestrian countdown signal heads, updates to the signal timing coordination at specific locations along the entire corridors, and coordination with Southern California Edison (SCE) for required meter relocations.

Project No. 7232 encountered several challenges that significantly impacted project completion schedule. The total number of additional working days on the project is approximately 62, which includes 12 rain days, which caused inspections by the City for compliance with required Best Management Practices (BMPs) during rain events. Contract time extensions are due to change orders and caused/required additional work approvals by the City; unforeseen conditions; inclement weather; delays caused by SCE impacts. These unforeseen conditions and additional work required additional construction management and inspection services to support the project.

This project is estimated to have substantial completion during November 2024. Amendment No. 1 is requested to amend the professional services agreement to provide the additional project services through completion and contract close out.

**Fiscal Impact:**

The current Fiscal Year 2024/25 budget includes \$209,997 of Measure “R” Local Return monies, and \$81,750 of Highway Safety Improvement Program (HSIP) Grant funds for a total of \$291,747, which will cover the cost of the agreement. No general fund monies will be used for this action.

**Citizens Advised:**

N/A

**Strategic Plan 2023 Implementation:**

The recommended action will further the City’s Strategic Plan Goal 2: Work in Partnership with Our Community to Achieve Safe and Livable Neighborhoods, Objective 1, Reinvest in existing and aging infrastructure.

**Recommended Action:**

Staff recommends City Council approve Amendment No. 1 to the agreement with Transtech Engineers, Inc. to continue the scope of work of Construction Management and Inspection Services for Project No. 7232 in an amount not to exceed \$53,998.50, which will increase the agreement amount from \$159,235, not to exceed \$213,233.50; and authorize the City Manager to execute the amendment on behalf of the City, in a form approved by the City Attorney.

**Attachments:**

Campaign Contribution Form