



City Council Agenda Report
January 21, 2025

TO: Honorable City Council

FROM: Jesus M. Gomez, City Manager

BY: Richard Newton, Interim Public Safety Director
Jazmine Salas, Management Analyst

SUBJECT: APPROVAL OF DOOR MAINTENANCE SERVICES AGREEMENT

Background:

To enhance the functionality and safety of City Hall, the Joint Regional Intelligence Center conducted a risk assessment. This assessment identified several areas for improvement, particularly the need to upgrade the existing doors within the Emergency Operations Center (EOC). These upgrades are essential for improving security, accessibility, and overall facility functionality during emergencies.

The standard Request for Proposal process resulted in quotes surpassing our budget for the proposed door maintenance services. A vendor that produced a quote for Public Services was selected to complete the project instead. Door 1 Systems, Inc. will provide maintenance services for the 25 doors in the EOC, ensuring they comply with the required safety, accessibility, and operational standards. The existing doors will be modified to adhere to the Americans with Disabilities Act standards, ensuring accessibility for individuals with disabilities as mandated by law.

Locking mechanisms will be installed on all doors to enhance security, especially in critical areas of the EOC. This measure will help prevent unauthorized access and improve the safety of personnel and operations. Lastly, proper ventilation necessary for comfort and air quality during extended emergency operations will be added to existing doors.

Fiscal Impact:

These upgrades will not have any fiscal impact on the City's general budget. Funding will be sourced from predesignated security upgrade funds under the American Rescue Plan

Act (ARPA) budget. Utilizing these funds for the door upgrades aligns with enhancing facility security and functionality.

Citizens Advised:

N/A

Strategic Plan 2023 Implementation:

N/A

Recommended Action:

Staff recommends City Council approve a maintenance agreement with Door 1 Systems, Inc. to provide door maintenance services in the amount of \$43,700; and authorize the City Manager to execute the agreement and any amendments provided there is funding in the budget and it is within the City Manager's signing authority, on behalf of the City, in a form approved by the City Attorney.

Attachments:

N/A